[Your logo]

[Your contact information]

[Date]

“Dear [Donor Name],

Thank you for your support of [Organization] with a Fidelity Charitable® donor-advised fund. Your generosity will help us drive toward our goal of [a version of your mission statement—feel free to elaborate here on your current focus areas]. Here are some of the things your gift helps make possible:

[Goal or accomplishment 1]

[Goal or accomplishment 2]

[Goal or accomplishment 3]

**(Optional)** I‘d love to give you the opportunity to see the impact donations like yours enable—I’d be happy to speak with you on site and give you a tour of [facility, exhibit, headquarters, program space, etc.].

Your support enables us to work toward [the big picture]. Thank you for placing your trust in us to continue to do this essential work.

Sincerely,

[Your signature]

[Your name and title—and a way to reach you if you’ve invited the donor to a tour]

**Please note, this is not a tax receipt. You may be eligible to claim a tax deduction for your contribution to Fidelity Charitable**®**.**

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